

NIKEC BINDER

*A single reader for
all documents
formats*



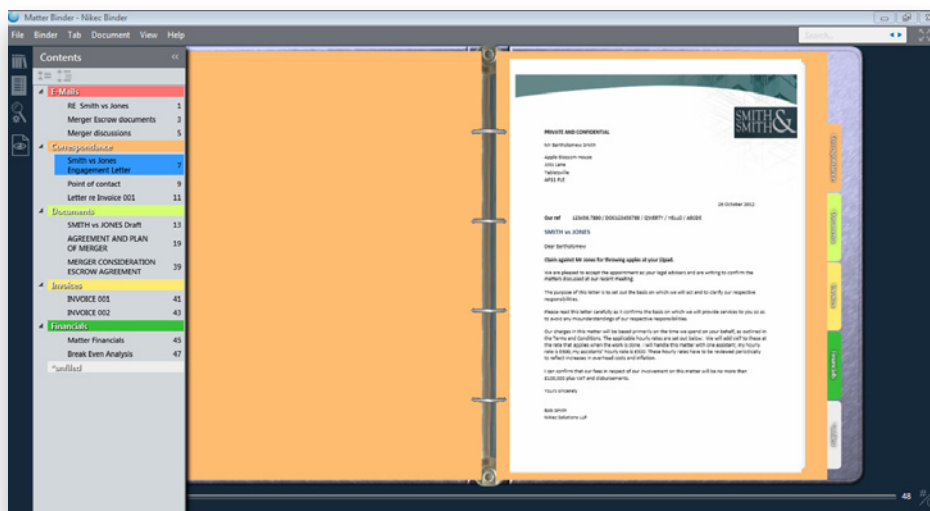
*An essential
add-on for your
DMS*




*A secure,
practical tool for
mobile workers*



*Nikec Binder is an electronic ring-binder that collates all types
of document in a single convenient binder file*



- Save time, organise your matters more efficiently.
- Keep all relevant documents (including invoices, draft, sources, references...) in a single place, so you don't have to search them anymore.
- Share complete folders conveniently.
- Edit, annotate and mark up your documents at any time, wherever you are.
- View your legal documents, emails and HTML pages within the same application.
- Automatically synchronise documents to give the most up-to-date information.
- Freeze documents before sharing them and create matter bibles or pitch documents.
- Reduce your paper consumption, associated costs and environmental footprint. 

A familiar, easy-to-use and intuitive environment

- Nikec Binder is the equivalent of the loose-leaf binder in today's electronic document workflow.
- The visual aspect and ergonomics are largely inspired from paper documents and provide a friendly, familiar and intuitive look and feel to browse complete folders.
- Adding files and organising them is very easy, even for non-computer literates. The application does not require any training.
- Advanced search functionalities helps find the right information in no time.

Creating, approving and releasing bibles becomes easy

- All documents relating to a matter are collated in the same place and can be accessed at any time, in a few clicks.
- Nikec Binder creates centralised resource centres which authorised users can access or collaborate on.
- Shared documents are automatically updated to ensure that users are working on the latest version of a document.
- You can also leave Binder documents with clients, email them or place them onto an extranet server such as Microsoft SharePoint.



A strong support for paperless strategies and for mobility

- Eliminates the need to print large amounts of paper and transport these when travelling. A complete matter holds on your laptop, iPad or even on a USB key.
- Annotate and mark-up documents when on the move - then sync these back to the office for updating when internet connection is available.

A tool that fully integrates your systems in place

- Only update in one place and in one document to save time and resources
- For internal documents, modifications and updates made in the DMS are reflected automatically in Nikec Binder.

